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# INSTRUCTIONS FOR AUTHORS

## GENERAL INSTRUCTIONS

•The Journal of Cardiovascular Diseases accepts submissions in the form of original articles, case reports, review articles, adverse drug reports, brief communications, clinical pathologic conferences, latest advances, new techniques, book reviews, letters to the editor and editorials.

•The submissions should pertain to the fields of cardiology, cardiothoracic surgery and physiologic topics related to these specialties.

•Classical work done in other fields of medicine and surgery may be published.

•The Journal does not accept work that has already been published or has been sent or accepted elsewhere for publication.

•However any work presented at a scientific meeting or published in a preliminary report as in the form of an abstract will be acceptable only if not already published in full. The Journal may require a copy of the published material if there is any doubt.

## PREPARATION OF MANUSCRIPT

•The manuscript should be typed in double spacing in MS Word in 12 point Arial or Times New Roman fonts and should preferably be submitted as an electronic copy accompanied with illustrations or photographs as appropriate.

•The sections should be arranged in the following sequence; each beginning on a new page:

- Title Page
- Abstract and key words
- Text
- Acknowledgement
- References
- Tables
- Illustrations and legends

(Every table, along with its headings and footnotes, should also begin on a new page).

•Number pages consecutively beginning with the title page as page 1 and ending with the legend page.

**Original Articles** should not exceed 4000 words including title page, Abstract, Text, Figures, Legends and references. The combined total of illustrations and tables should not exceed 6 and the number of references should not exceed 35.

**Case Reports** are limited to a total of 1000 words including title page, abstract, text, references and figure legends. The number of references is limited to 10.

**Review Articles** are limited to 6000 words including Title page, abstract, text, figure legends and all references. The total number of references should not exceed 80.

**New Techniques:** Articles are limited to 1500 words including title page, abstract, text, figure legends and references. The number of tables and illustrations should not exceed 4 and the number of references should not

exceed 10.

**Letters to the Editor: Correspondence** Letters should not normally exceed 400 words and not have more than 10 references.

**Editorials** are limited to 2000 words including references. The number of references should be 20. Editorials will be written only on invitation.

**Abbreviations and Symbols:** Use only standard abbreviations; avoid abbreviations in the title and abstract. The full term for which an abbreviation stands should precede its first use in the text unless it is a standard unit of measurement.

**Drug names** the text should contain the generic names of any drugs used. However, their trade names can be mentioned within brackets.

## PEER REVIEW

•All papers sent to the Journal will be read by 2 members of the editorial board and after their approval it will be forwarded to two International referees for review. The statistician in the editorial board of the Journal shall evaluate the statistical analysis done in the manuscript.

## CONFLICT OF INTEREST

•In case a manuscript is related to a commercial product, the author must also submit a statement

•Affirming that he maintains no financial or other interest in the product or its distribution.

•Describing his relations (if any) with the manufacturer or distributor of the product.

•If the editors find a potential conflict of interest in the information given, the statement may be made available to the reviewers or published after informing the author.

## ETHICAL CONSIDERATIONS

•Do not use the patient's name, initials, hospital number or photographs unless written permission has been acquired from him. This documentation should be sent with the manuscript.

•The authors should also send an affirmation stating that the study was approved by the institutional review board and that informed consent was obtained from each participant.

•The principles set forth by the Helsinki declaration should be followed ([www.wma.net/e/policy/17-c\\_e.html](http://www.wma.net/e/policy/17-c_e.html))

•If the experiment is on animals the authors should also send a statement affirming that all animals were treated in accordance with the, "Guide for the Care and Use of Laboratory Animals" published by the National Institute of Health ([www.nap.edu/catalog/5140.html](http://www.nap.edu/catalog/5140.html))

## TITLE PAGE:

### TITLE

•**The Title** is limited to 125 characters; preferably, there should be no abbreviations used.

•All submissions must have a title, which should be



concise and specific to the study.

- **Authors** list all authors by their full names followed by their highest degrees and institutional affiliations.

- List the name and full addresses of all the institutions involved in the research work.

- **Correspondence Author**

- Provide full name and,
- Complete postal address with zip or postal code.
- Also provide telephone number, fax number (and e-mail address for communication/ proofs and reprints .
- The authors should clearly mention the manuscript's category designation.

### ABSTRACT

a) **Original article** It should be structured not exceeding 2500 words containing the following subsections.

- **Background:** Identify the aim or purpose of the study.

- **Material and Methods:** Mention the study design and describe the statistical methods applied.

- **Results:** Describe the outcome of the study and its statistical significance.

- **Conclusions:** State the clinical significance of the results.

b) **Review article/case report.** It should be unstructured not containing more than 150 words.

### KEY WORDS

- Should be limited to 4 to 6 words or short phrases that will assist in the cross-indexing of the articles and may be published with the abstract.

- The key words used should only be from the medical subject headings (Mesh) of index medicus. In case any recently introduced term is not found in Mesh, the present term may be used instead.

### INTRODUCTION

- This should be concise, summarizing the objective and rationale for the study or observation.

- Only relevant references should be used.

- Data or conclusions from the work being reported should not be repeated.

### MATERIALS AND METHODS

#### a) Original article

- The authors should explicitly state the process of selection of observational or experimental subjects (Humans/ Experimental animals, including controls)

- Authors should identify the age, sex, ethnicity and other important characteristics of the study population justifying the inclusion or exclusion criteria used in any of these variables.

- The methods (means of data collection), apparatus (with the manufacturers name and address in parenthesis) and procedures used should be explained in sufficient detail to permit other workers to reproduce the results.

- Provide references for established methods (including statistical methods) and also include a brief description for any methods that have been published but are

not well known.

- Any new or modified methods used should be described, evaluating their limitations and giving reasons for using them.

- Generic names, doses and routes of administration of any drug or chemical used should be clearly identified.

- Reports of randomized clinical trials should present information on all major study elements, including the protocol (study population, interventions or exposures, outcomes and the rationale for statistical analysis), assignment of interventions (methods of randomization, concealment, or allocation to treatment group), and the method of masking (blinding) have been fulfilled.

#### b) Review article

- Authors submitting review manuscripts should include a section describing the methods used for locating, selecting, extracting and synthesizing data. These methods should also be summarized in the abstract.

- Authors should state whether the ethical requirements are met.

### STATISTICAL ANALYSIS

- State the statistical tool and software used e.g. SPSS, Epi info, SAS, SETS etc.

- State the tests applied e.g. student t-test, chi square test etc.

### RESULTS

- Results are to be presented in a logical sequence in the text, tables and illustrations.

- Data given in the tables or illustrations should not be unnecessarily repeated.

- Emphasize or summarize only important observations.

- Findings of the statistical analysis e.g. p values, confidence intervals, odds ratio etc. should be clearly mentioned.

- **Further statistical guidelines** can be obtained from the following sources:

1. "Uniform Requirements for Manuscripts Submitted to Biomedical Journals" (Updated 2001 available from URL <http://www.icmje.org>).

2. "Notes from the Editors" (J Thorac Cardiovasc Surg. 1996; 112: 209-20).

3. Gardner MJ, Machin D, Campbell MJ, "Use of Check Lists in Assessing the Statistical Content of Medical Studies" (BMJ 1986; 292: 810-12).

4. Begg C, Cho M, Eastwood S, et al, "Improving the Quality of Reporting of Randomize Controlled Trails" (JAMA. 1996; 276: 637-9).

5. Kirklin JW, Barratt-Boyes BG, "The Generation of Knowledge From Information, Data and Analysis". In: Cardiac Surgery, New York: Churchill Livingstone; 1993. p. 249-82.

6. Piantadosi S, Kirklin J, Blackstone E. Statistical Terminology and Definitions. In: Pearson FG, Deslauriers J, Ginsberg RJ, Hibert CA, McKneally MF, Urschel HC Jr, editors. Thoracic Surgery. New York: Churchill Livingstone; 1995. p. 1649-52.



### DISCUSSION

- The authors should comment on the results, emphasizing the important aspects of the study, the implications of the findings and their limitations.
- The authors should use references to compare and contrast their results with the findings of recent relevant studies.
- Do not repeat material already presented in previous sections.

### CONCLUSIONS

- The conclusions should be linked with the goals of the study. However, the authors should avoid giving unqualified statements or conclusions not supported by the data.

- Conclusions should be based on critical arguments.

### ACKNOWLEDGEMENT

- A brief acknowledgement may be given by listing contributors who do not meet the criteria for authorship, but nevertheless helped in the study.
- Financial and material support should also be acknowledged.

### REFERENCES

- References should be numbered in the order in which they are first mentioned in the text, tables and legends by Arabic numerals in parenthesis.
- If a reference is cited only in a table or figure, it should be numbered according to the sequence established by the first identification in the text at the particular table or figure.
- Journal abbreviations should be used as in Index Medicus.

The following format should be followed:

#### •1. Journal Article

Laks H, Marelli D, Fonarow GC, Hamilton MA, Moriguchi JD, Ardehali A, et al. Use of two recipient lists for adult requiring heart transplantation. *J Thorac Cardiovasc Surg* 2001; 125: 49-59.

(List all authors if six or fewer: otherwise list first six and add "et al")

#### •2 Chapter in Book

Barner HB. Cardiovascular function and physiology. In: Baue AE, Geha AS, editors. *Glenn's Thoracic and Cardiovascular Surgery*. 6<sup>th</sup> edition. Connecticut: Appleton and Lange; 1996 .p. 1549-60.

#### •3. Internet Address

Morse SS. Factors in the emergence of infectious diseases. *Emerg Infect Dis* (Serial online) 1995 Jan-March. [cited 1996 June 5]; 1 (1): {24 screens} available from URL <http://www.cdc.gov/ncidod/EID/eid.htm>.

### TABLES

- Each table should be typed with double spacing on a separate page.
- Number tables consecutively in the order of their first citation in the text and supply a brief title for each.
- Give each column a short or abbreviated heading and place explanatory matter in footnotes, not in the heading.

- Internal horizontal or vertical lines should not be used.

- Data given in the tables is not to be repeated in the text as tables should be self explanatory.

- If the data is used from another published or unpublished source, obtain their written permission and acknowledge them fully.

- The use of too many tables in relation to the length of the text should be avoided.

- Abbreviations used in the table should be explained in the foot notes.

### ILLUSTRATIONS AND PHOTOGRAPHS (FIGURES)

- Illustrations should be sent only if are necessary.

- The Journal prefers to receive illustrations and photographs as electronic/soft copies (as JPG at 300 DPI resolution); however the Journal can demand the original illustrations and photographs if deemed necessary. In that case illustrations/photographs should be submitted as un-mounted, glossy prints, from 5X7 inches (127X 173 mms) to 8X10 inches (203 X 254mms) in size. Each illustration/photograph should be labelled on the back indicating the number of the figure, author's name at top edge of the figure.

- X-Rays, CT scans, MRIs and transparencies are only accepted in formatted and scanned form.

- All figures should be professionally drawn or photographed in sharp focus. Free hand or type written lettering is unacceptable.

- Photomicrographs should have internal scale markers. Symbols, arrows, or letters should be in contrast with the background.

- Black and white or coloured figures are both acceptable.

- Figures should be numbered consecutively according to the order in which they have been first cited in the text. If a figure has been previously published, acknowledge the original source and submit written permission from the copyright holder.

- Graphs, scattergrams or histograms should be accompanied with the numerical data on which they are based.

### LEGENDS FOR ILLUSTRATIONS

- These must be typed on a separate page using double spacing, with Arabic numerals corresponding to the illustration number.

- In case of photomicrographs the legends should indicate the method of staining, internal scale and magnification.

- The legends should also identify and explain any symbols, arrows, numbers or letters used to identify parts of the illustrations.

### UNITS OF MEASUREMENT

- The authors should use System International (SI) Units of measurements.

- Temperatures should be given in degrees Celsius. Blood Pressures should be given in millimeters of mercury.



## Final Check List for Authors

- Statement affirming Single-Journal Submission.
- Conflict of interest statement (if applicable).
- Sources of outside funding, equipment, drugs.
- Written permission to use any copyright material.
- Copyright Transfer/ Author Declaration Statement.
- Statement regarding the fulfillment of ethical requirements.
- Signed Statistical Collaboration statement.
- Original manuscript in electronic format via E mail: [shahbaz@jcvd.org](mailto:shahbaz@jcvd.org)
- <http://jcvd.org>
- Title Page.
- Title of article.
- Full name, academic degree and institutional affiliation of each author.
- Name of Corresponding Author.
- Telephone (business and home), fax and E-mail address of corresponding author.
- Manuscript category designation.
- Abstract: 250 words (double spaced on a separate page).
- Key words: from Mesh of Index Medicus.
- Text: 2500 words (double spaced, beginning on a new page).
- References (double spaced on a separate page).
- Tables (double spaced each on a separate page).
- Figures (each in a separate electronic file as JPG at 300 DPI resolution).
- Legends (double spaced each on a separate page).
- Letter to the Editor.

### STATISTICAL COLLABORATION STATEMENT

I hereby declare that I, Mr/Miss \_\_\_\_\_ have the qualification and experience required for the interpretation and analysis of biomedical data like the one presented in this paper. I take full responsibility for the data analysis and its interpretation as submitted in the final version of this paper and certify that the data presented in this study is complete and appropriate for publication.

Name and signature of Statistician: \_\_\_\_\_

Date: \_\_\_\_\_

OR

It is declared that no statistical methods were involved in this study/paper.

Signature of the corresponding author: \_\_\_\_\_

Date: \_\_\_\_\_



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6<sup>th</sup> author: \_\_\_\_\_

Any other (in order of authorship) \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_